

# FHM Governance Committee Meeting

## Meeting Minutes

September 28, 2018 at 8:10 in FHM Cafeteria

Present: Lynne Sekou, Katrina Smolka, Aneta Rettig, Astrid Makowitz

Next meeting: Friday October 26, 8:10, FHM Cafeteria

### 1. Agenda

- Jen Stickel, BoD President, clarified the role of the Governance Committee (see section below for discussion)
- Jen Stickel clarified how to define who are official members and max number of members according to current BoD Manual (Governance Committee would like to change his portion of the BoD manual. See discussion below)
- Governance Committee will interview Diane Fox for open board position
- Proposition for an official Innovation Plan committee- there may already be a process in place for FHM educators. Jen Stickel will ask Kresta about this.

### 2. Discussion

The BoD president, Jen Stickel, spent an hour briefing us on the current affairs of FHM. As of Sept 28<sup>th</sup> at 5pm, FHM is officially no longer a charter school but a Jeffco Innovation school. With this move the Innovation Plan and the Governance Document will replace the Charter Document. FHM will still function in the same way with its own BoD, however, the BoD Policy Manual and FHM Bylaws need to be amended to stay in compliance with the Innovation Plan and Governance Document that have been approved by the Jeffco School Board. Currently, the FHM BoD are going through FHM BoD Policy Manual and FHM Bylaws line by line, red-lining these documents. The FHM BoD has asked the Governance Committee to do the same. Red-line and approval of the red-lined documents need to be completed by February of 2019 internally to FHM to meet the Jeffco School Board June 1, 2019 signing.

Currently, according to the BoD Policy Manual, the Governance Committee shall be comprised of 1 Staff Liaison, 1 Board Liaison, and ideally three parents, for a maximum of 5 members. All serving on the Governance Committee shall submit a request to join to the BoD to keep track of membership besides the two members that are appointed, usually comprised of the Staff Liaison and Board Liaison. Currently the staff liaison is Lynne Sekou, the Board Liaison is Aneta Rettig, Chris Webber, Katrina Smolka, Kill Fricker, and Astrid Makowitz are parent members. Although we are 6 members as of now, which is 1 number over the 5 maximum allowance, we would like to change the language in the BoD Policy Manual to allow the Committee to have a maximum of 7 members, allowing for more parent participation. Also, Lynne Sekou is stepping down as Staff

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Liaison. We are looking for a new Staff Liaison. Depending on the new Staff Liaison's schedule we may have to change out month meetings to a different time and day.

Katrina Smolka and Astrid Makowitz will interview Diane Fox as soon as possible. Astrid will request a list of interview questions for BoD candidates that have been used in the past.

### **3. Action Items/Discussion Items For Next Meeting**

- All members have a look through the first 20 pages of the BoD Policy Manual. The BoD has already started revisions. Aneta Rettig should have sent you the document with their revisions thus far (as of last Friday Sept. 28, 2018). Let's review BoD changes as well as changes we recommend.
- Astrid will submit a letter of interest to BoD to serve on the Governance Committee. Governance Committee would like to change the maximum number of Governance Committee members from 5 to 7. Let' propose this change for next meeting.
- Katrina and Astrid will interview Diane Fox. Review next step at meeting.
- We are looking for a new Staff Liaison. Discussion about monthly meeting times/days for next meeting.